

THE BLUE BIRD CIRCLE SHOP  
615 W. Alabama, Houston TX 77006 713-528-0470  
WEBSITE: www.thebluebirdcircle.com

**Pandemic Guidelines for  
CLOTHING RECEIVING CONSIGNMENTS/DONATIONS**

(Subject to change without notice)

**Consignments are accepted:**

- Tuesdays and Fridays from 10:00 a.m. to 3:00 p.m.
- **An appointment is required.**
- To make an appointment, please call The Blue Bird Circle Shop reception desk at 713-528-0470.

**Consignment guidelines:**

- Garments must be placed on clear plastic hangers (available at the Shop.)
- **Garments must be clean, pressed, in season and in style.**
- A minimum of six (6) and a maximum of twenty (20) hanging clothes, plus three (3) purses and three (3) pairs of shoes. **All items must be priceable for at least \$10.00.**
- Only smocked, holiday and special occasion children's clothing will be accepted as consignments.
- The Blue Bird Circle Shop reserves the right to reject clothing items after intake if it does not meet the above requirements.
- Consignments are accepted once every thirty days. Only one account can be opened per individual with a maximum of two accounts per household. **Consignment and**

**Donation drop-off location:**

- Our receiving department is located at 3856 Jack Street Houston, Texas 77006.

**Consignment agreement:**

- All Consignment Contracts must have an itemized list. The contract/list must be completed prior to entering the building. The contract can be found on the BB website or in a bin outside intake door. You must use your own pen.
- Consigners are welcome to suggest a price for a clothing item but final determination of price is made by The Blue Bird Circle Shop volunteers.
- Clothing contracts expire two (2) months from the date the consignment was priced. If not sold in 30 days, item receives a 25% markdown, after 45 days a 50%, after 61 days clothing item becomes a donation to The Blue Bird Circle.
- Consignors will be paid 60% of the selling price of all items sold during the contract period.

- Payment is made by check only and mailed. **Donations are accepted:**

- Tuesdays and Fridays from 10:00 a.m. to 3:00 p.m.
- Donations can be placed in receptacle located by intake door on Jack Street. If they are on hangars please ring buzzer.

**We do not accept the following items as Consignment or Donation at this time.**

- Flip Flops, House Slippers and Evening Shoes
  - Lingerie, bathing suits
  - Maternity
  - T-Shirts/Sweatshirts with Logos
  - Pants/slacks/jeans
  - Long Evening Gowns and Wedding dresses
- Intake Consignment Schedule:**
- Fall Clothing (no coats or heavy wool items at this time) will begin on October 1st.
  - Winter/Holiday consignments will begin on November 15th.

Rev: 9/22/2020